

CLGA SPECIAL EXECUTIVE MEETING  
MAY 22, 2014  
Held at The Glencoe Club

MINUTES

PRESENT: Barb Atnikov, Debbie Cook, Judy Homenko, Monika Jansen, Karen Saunders, Kim Carrington, Cindy Beaudet, Daniela Cote, Margie Nicol, Helen Chaput

ABSENT: Gwen Davies, Cheryl Inkpen

Barb called the meeting to order at 7:10 PM.

Debbie restated the purpose of the meeting as stated in the agenda; " To begin the process and implementation of the restructuring of the CLGA Executive in order to best meet our mandate.

**1<sup>st</sup> Discussion Point:** The Secretary and Treasurer will be chosen from the General Membership to serve on the CLGA Executive for a 3 year term.

There was a lengthy discussion about the pros and cons of this change. Pros would include better continuity, and the cons would be the difficulty in finding people to accept these positions for a longer term.

Should the term be 2 or 3 years? Consensus was that 3 years is preferable.

Probably should not have both positions change over in the same year but rather stagger these so that only one position is changing in a given year.

It seems that there was miscommunication around the Secretary and Treasurer positions being from the course that is hosting the City Amateur Tournament. There was agreement that this is not a requirement, and it would be preferable that they be chosen from the General membership.

These changes would not involve adding any executive positions and therefore do not have to be voted on at a General Meeting.

Our membership has grown significantly over the years making communication more difficult and also more important.

Marion Zuk has agreed to fill the Treasurer position for next year, so only the Secretary position needs to be changed this year. Next year the Treasurer position will be changed to a 3-year term

MOTION: THE POSITION OF SECRETARY OF THE CLGA EXECUTIVE BE NOMINATED FROM THE GENERAL MEMBERSHIP FOR A 3-YEAR TERM, AND AN ELECTION FOR THIS POSITION BE HELD AT THE 2014 FALL GENERAL MEETING, AFTER A SLATE OF OFFICERS HAS BEEN SENT OUT TO THE GENERAL MEMBERSHIP THREE WEEKS PRIOR TO THE AGM.

Motion made by Debbie Cook, seconded by Monika Jansen, passed unanimously.

There was a discussion about how to get the word out about this change. Monika will send it out in the initial newsletter and add an attachment that can be printed and posted

It should include a job description. Responses and questions will go to Margie Nicol. Helen should write up the job description and send it out to the group before Monika sends it out. This should be done ASAP.

**2<sup>nd</sup> Discussion Point:** A new position of CHAMPS Coordinator be created and therefore removed from the list of VP duties. The CHAMPS Coordinator will be chosen from the General Membership to serve on the CLGA Executive for a 3-year term

Debbie described the duties of the CHAMPS Coordinator, which are onerous for one person in addition to the other VP duties. This would be a Director at Large position on the CLGA Executive, and would have voting privileges.

MOTION: A NEW POSITION OF CHAMPS CORDINATOR BE CREATED, AND THEREFORE REMOVED FROM THE LIST OF VP DUTIES. THE CHAMPS COORDINATOR WILL BE CHOSEN FROM THE GENERAL MEMBERSHIP TO SERVE ON THECLGA EXECUTIVE FOR A 3-YEAR TERM.

Motion made by Margie Nicol , seconded by Judy Homenko, passed unanimously.

Monika will send out the information about this new position in the same way as that of Secretary

**3<sup>rd</sup> Discussion Point:** Securing of hosts for the Tournament of Champions and the CHAMPS Windup should be done 2 years in advance (based on the 5-year guideline) by the Executive Members serving in those positions. At this time the President secures hosts for 5 events.

Debbie reminded everyone that it is important to know which clubs are able to host which type of event when choosing host clubs. Some clubs cannot host 2- or 3-day

events, some clubs do not have a Ladies Section, some clubs are not central enough to draw a large enough field of players. Debbie also stressed to Kim that the 5-year plan is crucial to the smooth running of the CLGA.

**MOTION: THE RESPONSIBILITY FOR SECURING HOSTS FOR THE TOURNAMENT OF CHAMPIONS AND THE CHAMPS WINDUP WILL LIE WITH THE TOURNAMENT OF CHAMPIONS DIRECTOR AND THE CHAMPS DIRECTOR, RESPECTIVELY.**

Motion made by Lee Misura, seconded by Monika Jansen, passed unanimously.

Debbie will create the CHAMPS Coordinator Job Description. Barb will remove those two duties from the President's Job Description and Karen will add the new duty to her Job Description.

#### **4<sup>th</sup> Discussion Point:** Overall structure of the Executive.

- Unlimited terms – Limit to 3 years?
- Riley's as now stands has 2 members listed on the Executive. Only one person should be listed and sitting on the executive
- 5-year plan

#### **5-Year Plan**

There is still a gap between putting names on the 5-year plan and making the initial contact with the clubs who are on the plan.

The President gets the confirmation from hosting clubs for the current year, but the initial contact must be made by the 5-year plan coordinator.

Should the Directors at Large have limitless terms or should they be limited to 3 years?

There was a lot of discussion about this point

Our bylaws state that there should be a slate of nominees put forward to the general membership at least 3 weeks prior to the Fall General meeting at which time an election would take place

If a term is set for three years, incumbents could still opt to continue in the position or choose to end their term. For some of these positions it would be preferable to have the incoming person shadow the incumbent for a year for continuity.

Questions were asked about Monika's positions as Tournament Liaison, and Website Manager, and Junior Chair ie should they be term positions as well.

Monika feels that she should have a co-chair for the Tournament Liaison Position to be in place for next year. Monika can choose a co-chair and this does not have to be voted on because this person would not have a vote on the executive.

There was discussion about whether Monika should be the Draw Chair for all of three of the Amateur Tournaments.

This might make the task of hosting tournaments less onerous for clubs and therefore might make it easier to find clubs who are willing to host.

There was a lot of discussion about how slowly the Amateur Tournament Registration is filling.

Monika will send out an e-mail blurb to encourage ladies to enter.

Debbie proposed that we have another special meeting to continue the discussion on all of these topics. (Date to be announced, but it will be after the Amateur Tournament but before the Senior Tournament)

Meeting adjourned at 9:40pm

Respectfully submitted by Helen Chaput,  
Secretary, CLGA